

Printout of e-grant Industrial Postdoc application form

This document is a printout of the e-grant Industrial Postdoc application form. Use the printout to see what information to enter in e-grant when submitting an application. Hidden input fields that appear when you select certain options are shown to the extent possible. Please note however that there are others that are not shown here. The application form is adjusted between the rounds, so there may be differences between this printout and the form used in the current or next round.

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Introduction

Introduction

Welcome to the Industrial Postdoc application form

You use this form to submit Industrial Postdoc applications.

Please note: It has to be the company mentor who starts and submits the Industrial Postdoc application.
 If the company mentor did not start this application, it may receive an administrative rejection.

Before you start

Before you apply, you should read the Guidelines for Industrial Postdoc. These are the programme's rules. You can find the guidelines at <https://innovationsfonden.dk/en/programmes/industrial-researcher#accordion2953>.

About the application process

This process helps you provide the information necessary for your application

In the menu on the left you can see which steps you have to complete and which steps you have already completed.

As the process can change in accordance with your replies, the menu can change as well.

Your entries are saved during the process by clicking "Save and Continue" at the end of each step. You can break off your application process and continue later.

Invite others to help fill out the application

You invite and assign rights in the applicant module.

Please note: The Industrial Postdoc candidate and the research mentor must be invited to participate in the application, and they have to accept the invitation.
 This is necessary for Innovation Fund Denmark's processing of the application.

How to invite others:

- Click the link below
- Find the application in the list of your applications
- Click the title of the application
- Click "Add new participant"
- Fill in information about the participant and assign rights

[Invite collaboration partner \(opens in new window\)](#)

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Industrial Postdoc application

Title and instrument

Information about the application

Title of the application

 *


We apply for:

 *

Industrial Postdoc in the private sector: All areas

- This is the ordinary programme where the applying organisation is a private sector company in Denmark.

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Industrial Postdoc project

Information about the project

Project abstract in Danish (max. 500 keystrokes) *

You have 500 characters remaining.

Upon approval, Innovation Fund Denmark will publish the title, abstract and participants on the Fund's website. Accordingly, please make sure that they do not contain any confidential information.

An Industrial Postdoc project lasts from one to three years. When is the project planned to start and end? Please take an application processing time of two months into account.

Start date * End Date *

Duration in months *

Are you applying with or without an Industrial Postdoc candidate?

With an Industrial Postdoc candidate

Without an Industrial Postdoc candidate

Is this a resubmitted application? *

Yes

No

Please note that you must attach new signatures at the step 'Appendices' when reapplying, and that you cannot use the signature sheet from the previous application.

Please state the e-grant reference number of the previous application: *

Please describe the changes made since the last application, including how the specific reasons for rejection have been addressed (max. 2,000 keystrokes).

You have 2000 characters remaining.

Primary scientific field of the project: *

Humanities

Agricultural / veterinary sciences

Fundamental science

Social sciences

Health sciences

Technical sciences

Select one of the above at your own discretion.

Subject area of the project: *

Bioresources, Food and Lifestyle

Energy, Climate and Environment

Infrastructure, Transport and Construction

Trade, Service and Society

Production, Materials, Digitisation and ICT

Biotech, Medico and Health

Other

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Project budget

The company's project budget

Here, please state the company's expected expenses for the project. Gross expenses must be stated, i.e. without subtracting subsidy from Innovation Fund Denmark. The research institution's expenses are not to be included.

Please note that this is a non-binding budget which does not oblige the applicant upon project approval.

Gross salary expenses for the Industrial Postdoc candidate for the entire project period *

This includes salary, holiday pay, pension contributions and expected pay increases during the project. The salary rates can be found at <https://innovationsfonden.dk/en/programmes/industrial-researcher#accordion2953>. You can see the rates under the headings *Industrial Postdoc* and *Facts on salary and employment*.

Expenses for conferences and stays abroad *

It is possible to receive up to DKK 2,500 for these expenses for every month the project is set to last. Read more in the guidelines.

Other expenses

- Equipment / facilities *
- Assisterende personale *
- Company mentor *
- Co-mentor(s) *
- Administration / office expenses *
- Other *

Here, you should state any "in-kind" financing, i.e. expenses that cannot necessarily be invoiced. As an example, the mentor has to spend time on providing feedback. This in-kind contribution can be calculated by multiplying the expected hours spent on mentoring with the mentor's hourly wage.

It is not possible to receive subsidy for these other expenses. The information is used to assess whether the project budget is realistic, for statistics and for the overall planning of the Industrial Researcher Programme.

The company's total assumed project expenses *

Is the company itself able and willing to finance all of the above expenses that are not covered by the applied subsidy? *

- Yes
 No

Please describe how adequate funding will be raised (max. 2,000 keystrokes)

You have 2000 characters remaining.

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Company

Information about the company which will employ the Industrial Postdoc candidate

The company's CVR number *

If the company has several CVR numbers, please state the number for the department where the candidate is to be employed during the project.

Please note that subsidy is paid out to the Easy Account (DK: NemKonto) registered for the CVR number.

The company department P number

A company with a CVR number is also issued a P number to designate where department/site business processes are carried out. The same company can have multiple P numbers. You can find the P number by using the search field above.

The company's name *

Please provide a name registered by the Danish Business Authority (DK: Erhvervsstyrelsen). To see which names are registered for the CVR number in question, go to www.cvr.dk or use the search field above.

Address line 1 *

Address line 2

Postal code * **City** *

Homepage, if any

E-mail, if any

Number of employees, counted in full time positions *

Please provide an estimate of the company's number of employees.

The company's sectoral designation *

Here, please provide the company's sectoral designation (DK: branchekode). The designation is a six digit number and can be found by looking up the company at www.cvr.dk.

If the company participates in several sectors, please enter the designation for the department where the majority of the project will take place.

Financial key numbers for past three years

Are the financial key numbers stated in DKK or 1,000 DKK? *

- DKK
 1,000 DKK

	2017	2016	2015
Revenue	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *

The revenue is the company's total income.

Result	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

The result is revenue minus expenses.

Assets	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

Total value of assets.

Equity	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

Equity is the value of assets minus the value of liabilities.

If financial key numbers for past three years cannot be obtained because the company is a recent startup, please account for the company's finances on max. one page in a supplemental appendix.

Company status as part of the private sector

In order to apply for an Industrial Postdoc, the company must be part of the private sector, as defined in the Guidelines for Industrial Postdoc.

To be part of the private sector, the company must:

1. Be neither a state, regional or municipal authority nor a professional body for public organisations
2. Have public funding make up no more than half its revenue (including payments from citizens as imposed by law)

We hereby confirm by a check mark that the above mentioned company is part of the private sector and that public funding make up no more than half its revenue, including EU subsidy and payments from citizens as imposed by law.

Declaration on status as undertaking not in difficulty

According to EU's state aid regulation, Innovation Fund Denmark cannot subsidise so-called 'undertakings in difficulty'. In order to submit the application you accordingly have to confirm that the company is not an 'undertaking in difficulty' as defined by EU.

[Find the definition here](#)

We hereby confirm by a check mark that the above mentioned company is not an 'undertaking in difficulty' by the definition of undertakings in difficulty in article 2, no. 18 of the Commission's regulation (EU) no. 651/2014 of 17 June 2014.

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Research institution

Information about the research institution

In order to be a research institution, an organisation must be able to document significant research activities within the project area in the form of publications or patents.

Research institution	<input type="text" value="Choose"/>	*
Center / institute	<input type="text"/>	*
Address line 1	<input type="text"/>	*
Address line 2	<input type="text"/>	*
Postal code	<input type="text"/>	*
City	<input type="text"/>	*

The research institution receives DKK 10,000 (incl. overhead) for project expenses for every month in the project period. Read more in the guidelines about what the subsidy can cover. At the step 'Appendices' you must attach a budget detailing how you expect to use the funding. Find the budget template at www.erhvervsforsker.dk.

Own comments – not submitted with the application

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Third parties

Information about any third parties

A third party is an organisation that actively participates in and has a formal role in the project. It can be other companies and research institutions, or any other type of organisation in Denmark or abroad.


There are no restrictions on the number of third parties you can attach to the Industrial Postdoc project. Third parties do not receive project subsidy from Innovation Fund Denmark.

1st third party

2nd third party

3rd third party

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Mentor

Information about the company mentor and any co-mentors

Company mentor

 First name *

 Last name *

 Position *

 Telephone *

 Email *

Any 1st co-mentor at the company

 First name

 Last name

 Position

Information about the research mentor and any co-mentors

Research mentor

 First name *

 Last name *

 Position *

 Telephone *

 Email *

Any 1st co-mentor at the research institution

 First name

 Last name

 Position

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Industrial Postdoc candidate

Information about the Industrial Postdoc candidate

First name	<input type="text"/>	*
Last name	<input type="text"/>	*
CPR number	<input type="text"/>	*
If the candidate is not Danish and has not yet received a CPR number, enter 111111-1118.		
Personal email	<input type="text"/>	*
Personal telephone	<input type="text"/>	*
Nationality	<input type="text"/>	*
Gender *		
<input type="radio"/> Female		
<input checked="" type="radio"/> Male		
Title of Industrial Postdoc candidate's master's degree	<input type="text"/>	*
Educational title is e.g. cand.mag., cand.scient., MSc etc.		
Number of conference proceedings	<input type="text"/>	*
Number of publications	<input type="text"/>	*
Number of patents	<input type="text"/>	*

Describe when the candidate received his/her PhD degree, or when you expect the PhD thesis to be handed in.

You have 500 characters remaining.

Is the candidate currently employed in the company? *

- Yes
 No

Here, please describe your plans for how the candidate will hand over their current work tasks when the project starts:

You have 1000 characters remaining.

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Appendices

Appendices

Here you must attach all the appendices required in an Industrial Postdoc application. You must use templates for all appendices except CVs and exam diplomas.

The mentors' CVs must not exceed two pages. Any publications and patents should be included in the CVs.

Please note that all appendices must be in PDF format.

1. Signatures (Find the template at www.erhvervsforsker.dk - remember to submit new signatures when reapplying)
2. Project description (Find the template at www.erhvervsforsker.dk)
3. Budget for research institution (Find the template at www.erhvervsforsker.dk)
4. CV for Industrial Postdoc candidate
5. PhD degree or statement on thesis
6. CV for company mentor (Max. 2 pages)
7. CV for company co-mentor (Max. 2 pages)
8. CV for research mentor (Max. 2 pages)
9. CV for research co-mentor (Max. 2 pages)
10. CV for any third party mentors (Max. 2 pages)
11. Supplemental appendices, if any

You must use templates for the project description, signatures and the research institution's budget. The templates may be updated between application deadlines, so make sure you are using the latest templates, as you may otherwise receive an administrative rejection. You can find up-to-date templates here:

[Industrial Postdoc application templates](#). The templates can be found under the heading *Industrial Postdoc* and the subheading *How to apply*.

NB: Supplemental appendices can **only** be:

- Financial information about new company (max. one page)
- Letters of interest from collaboration partners (max. one page)
- Grant approvals from other funds

Other types of supplemental appendices **can only be** attached by arrangement with Innovation Fund Denmark. Otherwise the appendices will be removed from the application before it is sent for assessment by the Industrial Researcher Committee.

If you apply without a candidate, simply attach **empty appendices** in place of the candidate's CV and PhD diploma.

Attach Enclosures

File Name	Vælg fil	Der er ikke valgt nogen fil
Document Type	01. Signatures ▼	
Attach		

After clicking 'Attach': Please wait for the enclosure file name to appear on the list below. This can take a while depending on the size of the file, the speed of your connection, etc.

Filename	Date	Document type	Size	Delete
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No files uploaded

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Additional information

Any additional information regarding the application, e.g. about paternal leave during the PhD, two master's degrees, etc., can be added here. (max. 2.000 keystrokes)

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Application

Your application is now ready for submission

You have now completed all the steps in the application process, and the application is ready for submission

Check all the information you have entered

[Display the entered information](#)

You can go back to any step in the application process, using the menu to the left, and edit the entered information as well as remove/attach appendices.

Check your attached appendices

You can see the appendices you have attached in the list below. Make sure they are all there, and that you have attached the correct files.

Filename	Date	Document type	Size
----------	------	---------------	------

No files uploaded

Application check list

Before you submit your application we kindly ask you to make sure that:

- That no other supplemental appendices are attached than the types allowed (or by arrangement with Innovation Fund Denmark)? *
- The mentor CVs are no longer than 2 pages per CV (including the list of publications)? *
- That no other supplemental appendices are attached than the types allowed (or by arrangement with Innovation Fund Denmark)? *
- All relevant parties have signed? *
- The appendices are not attached in the wrong places? *

View the completed application before submitting

[Receive copy of this application](#)

When you submit your application, all the information you have entered and the appendices you have attached are merged into one file.

You will be able to see the final result before you submit the application.

Click "Receive copy of this application" to have a copy sent to the applicant's email address, as stated in their profile data. View your profile data here: <https://www.e-grant.dk/#/Profil/Stamdata>

Please note it may take up to 12 hours before the application is sent.

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