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## Industrial Postdoc application

### Introduction

#### Introduction

##### Welcome to the Industrial Postdoc application form

You use this form to submit Industrial Postdoc applications.

**Please note: It has to be the company mentor who starts and submits the Industrial Postdoc application.**  
**If the company mentor did not start this application, it may receive an administrative rejection.**

##### Before you start

Before you apply, you should read the most recent Guidelines for Industrial Postdoc. These are the programme's rules. You can find the guidelines at <http://www.industrialresearcher.dk>.

**New guidelines are published on the website on June 26, 2020**

##### About the application process

This process helps you provide the information necessary for your application

In the menu on the left you can see which steps you have to complete and which steps you have already completed.

As the process can change in accordance with your replies, the menu can change as well.

Your entries are saved during the process by clicking "Save and Continue" at the end of each step. You can break off your application process and continue later.

##### Invite others to help fill out the application

You invite and assign rights in the applicant module.

**Please note: The research mentor must be invited and accept the invitation to participate in the application. The Industrial Postdoc candidate must do the same if you apply with a candidate.**  
**This is necessary for Innovation Fund Denmark's processing of the application.**

How to invite others:

- Click the link below
- Find the application in the list of your applications
- Click the title of the application
- Click "Add new participant"
- Fill in information about the participant and assign rights

[Invite collaboration partner \(opens in new window\)](#)

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### Industrial Postdoc application

#### Title and instrument

Information about the application

##### Title of the application

postdoc x \*

##### We apply for:

Industrial Postdoc in the private sector: All areas v \*

##### Industrial Postdoc in the private sector: All areas

- This is the ordinary programme where the applying organisation is a private sector company in Denmark.

Own comments – not submitted with the application



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## Industrial Postdoc application

### Industrial Postdoc project

#### Information about the project

Project abstract in Danish (max. 500 keystrokes)

Du har 500 tegn tilbage.

Upon approval, Innovation Fund Denmark will publish the title, abstract and participants on the Fund's website. Accordingly, please make sure that they do not contain any confidential information.

An Industrial Postdoc project lasts from one to three years. When is the project planned to start and end? Please take an application processing time of two months into account.

**Start date**   \*

**End Date**   \*

Duration in months

\*

**Are you applying with or without an Industrial Postdoc candidate?**

- With an Industrial Postdoc candidate  
 Without an Industrial Postdoc candidate

**Is this a resubmitted application?**

- Yes  
 No

**Please note that you must attach new signatures at the step 'Appendices' when reapplying, and that you cannot use the signature sheet from the previous application.**

Please state the e-grant reference number of the previous application:

\*

Please describe the changes made since the last application, including how the specific reasons for rejection have been addressed (max. 2,000 keystrokes).

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Du har 2000 tegn tilbage.

### Primary scientific field of the project: \*

- Humanities
- Agricultural / veterinary sciences
- Fundamental science
- Social sciences
- Health sciences
- Technical sciences

Select one of the above at your own discretion.

### Subject area of the project: \*

- Bioresources, Food and Lifestyle
- Energy, Climate and Environment
- Infrastructure, Transport and Construction
- Trade, Service and Society
- Production, Materials, Digitisation and ICT
- Biotech, Medico and Health
- Other

Select one of the above at your own discretion.

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## Industrial Postdoc application

### Project budget

The company's project budget

Here, please state the company's expected expenses for the project. Gross expenses must be stated, i.e. without subtracting subsidy from Innovation Fund Denmark. The research institution's expenses are not to be included.

Please note that this is a non-binding budget which does not oblige the applicant upon project approval.

**Gross salary expenses for the Industrial Postdoc candidate for the entire project period** \*

This includes effective salary expenses calculated based on the gross yearly salary, incl. pension, insurance and vacation. The company receives DKK 22,000 of the gross salary in monthly subsidy, but no more than half the salary. The salary rates can be found at [www.industrialresearcher.dk](http://www.industrialresearcher.dk).

**Expenses for the Industrial Postdoc's travels and participation in conferences and stays abroad** \*

It is possible to receive up to DKK 2,500 for these expenses for every month the project is set to last. Read more in the guidelines.

### Other expenses

- Equipment / facilities \*
- Assistant staff \*
- Materials/Data collection \*
- Company mentor \*
- Co-mentor(s) \*
- Administration / office expenses \*
- Other \*

Here, you should state any "in-kind" financing, i.e. expenses that cannot necessarily be invoiced. As an example, the mentor has to spend time on providing feedback. This in-kind contribution can be calculated by multiplying the expected hours spent on mentoring with the mentor's hourly wage.

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It is not possible to receive subsidy for these other expenses. The information is used to assess whether the project budget is realistic, for statistics and for the overall planning of the Industrial Researcher Programme.

**The company's total assumed project expenses**

0,00 kr. \*

**Is the company itself able and willing to finance all of the above expenses that are not covered by the applied subsidy?** \*

- Yes  
 No

Please describe how adequate funding will be raised (max. 2,000 keystrokes)

\*  


Du har 2000 tegn tilbage.

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### Industrial Postdoc application

#### Company

Information about the company which will employ the Industrial Postdoc candidate

**The company's CVR number**



\*

If the company has several CVR numbers, please state the number for the department where the candidate is to be employed during the project.

Please note that subsidy is paid out to the Easy Account (DK: NemKonto) registered for the CVR number.

**The company department P number**

A company with a CVR number is also issued a P number to designate where department/site business processes are carried out. The same company can have multiple P numbers. You can find the P number by using the search field above.

**The company's name**

\*

Please provide a name registered by the Danish Business Authority (DK: Erhvervsstyrelsen). To see which names are registered for the CVR number in question, go to [www.cvr.dk](http://www.cvr.dk) or use the search field above.

**Address line 1**

\*

**Address line 2**

**Postal code**

\*

**City**

\*

**Homepage, if any**

**E-mail, if any**

**Number of employees, counted in full time positions**

\*

Please provide an estimate of the company's number of employees.

**The company's sectoral designation**

\*

Here, please provide the company's sectoral designation (DK: branchekode). The designation is a six digit number and can be found by looking up the company at [www.cvr.dk](http://www.cvr.dk).

If the company participates in several sectors, please enter the designation for the department where the majority of the project will take place.

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### Financial key numbers for past three years

#### Enter the financial key numbers in DKK

	2019	2018	2017
<b>Revenue</b>	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *

The revenue is the company's total income.

<b>Result</b>	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

The result is revenue minus expenses.

<b>Assets</b>	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

Total value of assets.

<b>Equity</b>	<input type="text"/> *	<input type="text"/> *	<input type="text"/> *
---------------	------------------------	------------------------	------------------------

Equity is the value of assets minus the value of liabilities.

If financial key numbers for past three years cannot be obtained because the company is a recent startup, please account for the company's finances on max. two pages in a supplemental appendix.

### Company status as part of the private sector

In order to apply for an Industrial Postdoc, the company must be part of the private sector, as defined in the Guidelines for Industrial Postdoc.

To be part of the private sector, the company must:

1. Be neither a state, regional or municipal authority nor a professional body for public organisations
2. Have public funding make up no more than half its revenue (including EU subsidy and payments from citizens as imposed by law)

**We hereby confirm by a check mark that the above mentioned company is part of the private sector and that public funding make up no more than half its revenue, including EU subsidy and payments from citizens as imposed by law.**



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### Declaration on financial independence

In order to be eligible for funding of an IndustrialPostdoc project, the company must be financially independent of the research institution. This means:

1. There is no cash flow from the research institution to the company.
2. The research institution does own max. 25 % of the company.

**We hereby confirm by a check mark that the company is economically independent of the research institution, i.e. there is no cash flow from the research institution to the company and the research institution does own max. 25% of the company.**

### Declaration on status as undertaking not in difficulty

According to EU's state aid regulation, Innovation Fund Denmark cannot subsidise so-called 'undertakings in difficulty'. In order to submit the application you accordingly have to confirm that the company is not an 'undertaking in difficulty' as defined by EU.

[Find the definition here](#)

**We hereby confirm by a check mark that the above mentioned company is not an 'undertaking in difficulty' by the definition of undertakings in difficulty in article 2, no. 18 of the Commission's regulation (EU) no. 651/2014 of 17 June 2014.**

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### Industrial Postdoc application

#### Research institution

Information about the research institution

In order to be a research institution, an organisation must be able to document significant research activities within the project area in the form of publications or patents.

Research institution  \*

Center / institute  \*

Address line 1  \*

Address line 2

Postal code  \* City  \*

The research institution receives max. DKK 10,000 (incl. Overhead) for project expenses for every month in the project period. Read more in the guidelines about what the subsidy can cover. At the step 'Appendices' you must attach a budget detailing how you expect to use the funding. Find the budget template at [www.industrialresearcher.dk](http://www.industrialresearcher.dk).

Own comments – not submitted with the application



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### Third parties

#### Information about any third parties

A third party is an organisation that actively participates in and has a formal role in the project. It can be other companies and research institutions, or any other type of organisation in Denmark or abroad.

There are no restrictions on the number of third parties you can attach to the Industrial Postdoc project. Third parties do not receive project subsidy from Innovation Fund Denmark.

**1st third party**

**2nd third party**

**3rd third party**

Add third party

#### Own comments – not submitted with the application


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### Mentor

Information about the company mentor and any co-mentors

#### Company mentor

First name

\*

Last name

\*

Position

\*

Telephone

\*

Email

\*

Add new mentor

Information about the research mentor and any co-mentors

#### Research mentor

First name

\*

Last name

\*

Position

\*

Telephone

\*

Email

\*

Add new mentor

Information about any third party mentors

Add new mentor

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## Industrial Postdoc application

### Industrial Postdoc candidate

Information about the Industrial Postdoc candidate

**First name**  \*

**Last name**  \*

**Date of birth**   \*

**Personal email**  \*

**Personal telephone**  \*

**Nationality**  \*

**Gender** \*

Female

Male

**Title of Industrial Postdoc candidate's master's degree**  \*

Educational title is e.g. cand.mag., cand.scient., MSc etc.

**Number of conference proceedings**  \*

**Number of publications**  \*

**Number of patents**  \*

Describe when the candidate received his/her PhD degree, or when you expect the PhD thesis to be handed in.

Du har 500 tegn tilbage.

**Is the candidate currently employed in the company?** \*

Yes

No

Here, please describe your plans for how the candidate will hand over their current work tasks when the project starts:

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### Appendices

#### Appendices

Here you must attach all the appendices required in an Industrial Postdoc application. You must use templates for all appendices except CVs and exam diplomas.

**The mentors' CVs must not exceed two pages. Any publications and patents should be included in the CVs.**

Please note that all appendices must be in PDF format.

- 1. Signatures (Find the template at [www.industrialresearcher.dk](http://www.industrialresearcher.dk) - remember to submit new signatures when reapplying)**
- 2. Project description (Find the template at [www.industrialresearcher.dk](http://www.industrialresearcher.dk))**
- 3. Budget for research institution (Find the template at [www.industrialresearcher.dk](http://www.industrialresearcher.dk))**
- 4. CV for Industrial Postdoc candidate (Must list ORCID)**
- 5. PhD degree or statement on thesis**
- 6. CV for company mentor (Max. 2 pages)**
- 7. Cv for any company co-mentor, (Max. 2 pages)**
- 8. Cv for research mentor (Must list selected publications and ORCID. Max. 2 pages)**
- 9. Cv for any research co-mentor (Must list selected publications and ORCID. Max. 2 pages)**
- 10. CV for any third party mentors (Max. 2 pages)**
- 11. Supplemental appendices, if any**

You must use templates for the project description, signatures and the research institution's budget. The templates may be updated between application deadlines, so make sure you are using the latest templates, as you may otherwise receive an administrative rejection. You can find up-to-date templates here:

[Industrial Postdoc application templates.](#)

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**NB:** Supplemental appendices can **only** be:

- Financial information about new company (max. 2 pages)
- Letters of interest from collaboration partners (max. one page per collaboration partner)
- Grant approvals from other funds

Other types of supplemental appendices **can only be** attached by arrangement with Innovation Fund Denmark. Please notice, that disregarding the limitations can lead to an administrative rejection of the application.

If you apply without a candidate, simply attach **empty appendices** in place of the candidate's CV and PhD diploma.

### Vedhæft bilag

Filnavn	<input type="text" value="Gennemse..."/>
Dokumenttype	01. Signatures <input type="button" value="v"/>
	<input type="button" value="Vedhæft"/>

Efter klik på 'Vedhæft': Vent venligst til bilaget er fremkommet i listen herunder. Dette kan tage et stykke tid, afhængigt af filens størrelse, din internetforbindelse mv.

Filnavn	Dato	Dokumenttype	Størrelse	Slet
---------	------	--------------	-----------	------

Ingen filer er vedhæftet

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### Additional information

Additional information

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## Industrial Postdoc application

### Review application

#### Application

#### Your application is now ready for submission

You have now completed all the steps in the application process, and the application is ready for submission

#### Check all the information you have entered

Display the entered information

You can go back to any step in the application process, using the menu to the left, and edit the entered information as well as remove/attach appendices.

#### Check your attached appendices

You can see the appendices you have attached in the list below. Make sure they are all there, and that you have attached the correct files.

Filnavn	Dato	Dokumenttype	Størrelse
---------	------	--------------	-----------

Ingen filer er vedhæftet

#### Application check list

Before you submit your application we kindly ask you to make sure that:

- That no other supplemental appendices are attached than the types allowed (or by arrangement with Innovation Fund Denmark)?  \*
- The mentor CVs are no longer than 2 pages per CV (including the list of publications)?  \*
- That no other supplemental appendices are attached than the types allowed (or by arrangement with Innovation Fund Denmark)?  \*

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- All relevant parties have signed?  \*
- The appendices are not attached in the wrong places?  \*

**View the completed application before submitting**

Receive copy of this application

When you submit your application, all the information you have entered and the appendices you have attached are merged into one file.

You will be able to see the final result before you submit the application.

Click "Receive copy of this application" to have a copy sent to the applicant's email address, as stated in their profile data. View your profile data here: <https://www.e-grant.dk/#/Profil/Stamdata>

Please note it may take up to 12 hours before the application is sent.

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