

Appendix 1 – Investment recipient is a government or state-funded self-governing institution

FINANCIAL CONTROLLER'S DECLARATION ON RECEIPT OF INVESTMENT FROM IFD

Case no.: _____

Title of project: _____

Investment recipient: _____

Start date of accounting period: _____

End date of accounting period: _____

Actual expenditure: _____

Investment from IFD: _____

(Investment received as transferred from the Administrator, **not** the budgeted investment amount)

It is hereby confirmed that the financial report is in agreement with the conditions described in *General Terms and Conditions: Grand Solutions* and the *Investment Agreement* between the Project Participants and IFD.

Any qualifications on part of the financial controller:

Date

Name of financial controller

Title of financial controller

Address of institutions of the financial controller

Signature of financial controller

Appendix 2 – Checklist for government or state-funded self-governing institutions

FINANCIAL CONTROLLER’S CHECKLIST FOR GRAND SOLUTIONS

The checklist is to be attached to the financial controller’s declaration (appendix 1)

Innovation Fund Denmark case no.	
Title of project	
Name of institution	
CVR no.	
Financial year	

Innovation Fund Denmark’s preamble to the financial controller’s checklist

The checklist must be completed by the public institution’s financial controller.

The checklist must be completed as part of the accounts audit and is a supplement to the financial controller’s declaration. Audit report is provided in connection with the declaration.

The checklist serves to answer questions of a more formal nature.

The financial controller’s answers to the checklist questions cannot replace qualifications or supplementary information in the declaration.

Information about the financial controller’s endorsement of the accounts

(Tick the appropriate box)

- Endorsement without qualifications or supplementary information
- Endorsement with qualifications
- Endorsement with supplementary information

Guide to completing the checklist (cf. next page)

Tick the ‘Yes’ box in the column ‘Result of the auditing procedure’ if the audit has been completed and the financial controller is able to answer the given question in the affirmative. If the financial controller has important/critical remarks to the given question, the financial controller should tick the ‘No’-box, and the issue must be mentioned in the declaration and/or the audit report.

An affirmative answer says nothing about the basis or certainty of the answer and does not necessarily mean that the issues concerned carry no reservations. The financial controller finds that the identified issues must be considered justifiable under the given circumstances. A negative answer is expected to occasion a mention of the issue in the financial controller’s declaration and/or in the audit report.

Financial controller's checklist		Result of the auditing procedure	
		YES	NO
1	Have the accounts been prepared in accordance with IFD's general terms and conditions? *		
2	Has the financial controller followed up on any critical remarks given in the declaration of the last accounting period and/or audit report?		
3	Has the financial controller received the information and support the financial controller considered necessary?		
4	Have working hours been recorded on an ongoing basis?		
5	Has the institution created a separate account/activity for the administration of the grant?		
6	Is the accounting period in accordance with the Investment Agreement?		
7	If the accounts are without serious faults and/or deficiencies, please tick YES.		

*Innovation Fund Denmark's General Terms and Conditions: Grand Solutions are available at www.innovationsfonden.dk